



**SUDBURY
CATHOLIC
DISTRICT
SCHOOL BOARD**

165A D'Youville Street
Sudbury ON P3C 5E7
705 673 5620
sudburycatholicschools.ca

EARLY CHILDHOOD EDUCATOR APPLICATION CHECKLIST

Thank you for your interest in joining the Sudbury Catholic Team!

To apply, please complete the steps below:

1. Register with Apply to Education at sudburycatholicschools.simplication.com
2. Complete your portfolio
3. Apply to a job posting(s)

Portfolio documents required:

- ☐ Resume, including cover letter and the names of 3 professional references
- ☐ Current Certificate of Membership with the College of Early Childhood Educators
- ☐ [Faith Reference Portfolio](#) for Early Childhood Educator Applicants
- ☐ Two professional letters of recommendation

If available, please upload your Early Childhood Educator Diploma and college transcripts.

The Sudbury Catholic District School Board Policy EL50 outlines the process for Academic Staff Hirings, Promotions and Dismissals. Please visit our website for further details regarding our Policy EL50.