

Minutes of the February 8, 2021
Parent Involvement Committee (PIC) Meeting

via Zoom
Monday, February 8, 2021
165A D'Youville Street
Time: 6:00 p.m.

In attendance: Tayo Popoola – St. David
Shannon Morin, Chair – Marymount Academy
Karen Young – St. Paul
Lori Holden – Holy Cross
Anastasia Rioux – St. Charles College
Devon Crossgrove – Holy Cross
Laura Kuzenko – St. Benedict
Marsha Lowe – St. Benedict
Paola Stefanuto, Vice Chair – St. Benedict
Julie O'Hearn-Brazier – St. Charles Elementary
Amanda Demore – St. Francis
Natasha Folino – St. Francis
Christina McMillan Boyles – Remote Learning School
Erica Gertz – Holy Trinity
Marc Poirier – St. Anne

SCDSB: Michael Bellmore – Chair of the Board
Joanne Bénard – Director of Education
Joan Yawney-Matz - Curriculum Consultant (presenter)

1. Prayer and Welcome

Shannon Morin (Chair of PIC) welcomed everyone and led the Committee in prayer

2. Board update (Michael Bellmore, Chair)

Chair Bellmore reviewed the capital projects planned for 2020-2021 school year. These projects were selected based on the following criteria:

- ☐ Health and Safety factors including ongoing mitigation strategies for Covid -19
- ☐ Life cycle of asset as determined by Ministry audits and VFA software
- ☐ Historical maintenance records
- ☐ Programming requirements of the school
- ☐ Energy efficiency of the asset

The proposed projects reviewed included the following:

- ☐ **Bishop Alexander Carter Grade 7/8 Renovations**
To retrofit 8 classrooms including upgraded finishes and technology infrastructure to support the introduction of grade 7 and 8's. Renovations will include complete retrofit of one set of washrooms.
Estimated Budget - \$450,000
- ☐ **Bishop Alexander Carter Replacement of Rooftop Unit #11**
Description – To replace end of life rooftop unit.
Estimated Budget – \$40,000

- **Bishop Alexander Carter Siporex Roof Replacement**
 To replace two sections of the roof assembly which includes the replacement of the existing Siporex deck with a metal deck. Project will also include upgrades to classrooms affected by the roof replacement including new ceilings, lighting and flooring as well as the repair and refinish of the gym floor.
 Estimated Budget – \$1,700,000
- **St Charles College Interior Renovations and HVAC Upgrades (Phase 3)**
 To upgrade remaining 50% of the second-floor corridor with new flooring, lighting, ceiling grid and lockers. The project also includes installing central ventilation for approximately 10 (ten) second floor classrooms replacing the individual unit ventilators currently in use.
 Estimated Budget – \$1,836,000
- **St. Charles Elementary Exterior Cladding**
 To replace exterior cladding panels on front elevation of the school and in the courtyard.
 Approved Budget - \$121,200
- **Holy Trinity Retractable Stage**
 To install retractable stage in the gymnasium (installation rough in completed during original construction)
 Estimated Budget - \$60,000
- **LED Retrofit at Holy Cross; St. James; St. Charles; St. Anne; Bishop alexander Carter; and St. Albert**
 To upgrade all interior lighting fixtures to LED through a combination of retrofitting existing fixtures and/or replacement of existing fixture and/or re-lamping of existing fixtures.
 Approved Estimate - \$938,471
- **Marymount Academy Roof Replacement, HVAC Installation and Interior Renovations**
 To replace the primary roof assembly for the school measuring approximately 19,250 square feet in area and to install roof top units to introduce full ventilation to approximately 14 classrooms currently not serviced. The project will also include a retrofit of at least 3 classrooms including new flooring, paint and finishes.
 Estimated Budget – \$1,815,000
- **St Albert HVAC Installation, Roof Replacement and Interior Renovation**
 Description – The project focuses on the installation of rooftop units to provide ventilation for approximately 11 classrooms and ancillary spaces not currently serviced. The project also includes replacing two sections of the roof assembly measuring approximately 2100 square feet in area and interior renovations to the corridors and gymnasium.
 Estimated Budget – \$1,250,000
- **St Anne Roof Replacement and HVAC Upgrades**
 Description – To replace one section of the roof assembly measuring approximately 9,520 square feet in area and to replace 5 existing rooftop units to improve ventilation and filtration.
 Estimated Budget – \$850,000
- **St John Roof Replacement**
 Description – To replace one section of the roof assembly measuring approximately 8500 square feet in area.
 Estimated Budget – \$250,000

Chair Bellmore did indicate that this year's projects are ambitious and they could be subject to change based on unforeseen circumstances.

3. Presentation: Growing our Faith at Sudbury Catholic (Joan Yawney-Matz – Curriculum Consultant)

Ms. Yawney-Matz, provided an excellent overview of the practices and programs in use to support Religious Education and faith development. Over the last five years we have been investing in the program, Growing in Faith, Growing in Christ for our elementary classrooms. This Religious Education program, developed by Pearson and supported by the Catholic Bishops of Ontario, comes in both print and digital portals for teachers, parishes, and students and families. At secondary, resources have been developed in collaboration with our Catholic Bishops and school boards across the province to support the implementation of the Secondary Religious Education Curriculum Policy Document (2016). Parents were encouraged to explore the resource as the Board has purchased the digital version of the program Grades 1 to 8.

The Committee thanked Joan for her presentation.

4. COVID-19 response overview (Joanne B  nard)

J. B  nard reminded the Committee that all documents related to COVID-19 can be found on the SCDSB website and that our practices are outlined in the Board's re-opening plan which is also located on the website. These documents are regularly updated.

The following was reviewed:

- ☐ Public Health Sudbury and Districts (PHSD) always advises the board of new COVID-19 cases that would have implications for our schools. To protect the privacy of individuals we do not receive the following information:
 - o Whether the confirmed case is a student or staff, unless the individual involved has given permission.
 - o We do not receive the names of individuals who have been told to self-isolate.
 - o We are not informed of the self-isolation period by individual.
- ☐ If someone in a school tests positive, everyone in the school will receive notice of this.
- ☐ Only those staff and students deemed by PHSD to be in close contact with the confirmed case will be asked to self-isolate.
- ☐ If you are NOT contacted directly by PHSD there is no action needed on your part.
- ☐ Most staff and students can continue to attend school and do not need to be tested.
- ☐ Public Health will advise if a class has to be dismissed or a school closed and when they can re-open.
- ☐ To continue to support our students, staff and families, the board continues to put measures in place to ensure safe school environments.
 - o We are following our enhanced cleaning protocol and have maintained regular consultation with Public Health Sudbury & Districts.
 - o We invited the Ministry of Labour (MOL) and PHSD to complete site visits of MMA, SCC and Pius XII.
 - o We provided on-site voluntary testing at MMA, SCC & Pius XII.
 - o As an added layer of protection, all staff and visitors must complete the mandatory self-screening process before or upon entering the school.
 - o All students are also required to complete the self-screening daily <https://covid-19.ontario.ca/school-screening/> Effective February 10, all secondary students will be asked daily if they have completed and passed their self-screen.
 - o A face covering/mask must be worn indoors and outdoors at all time when physical distancing cannot be maintained.
 - o Some classes have been provided with desk top guards where desks cannot be placed sufficiently apart.
- ☐ Through the MOL and PHSD visit, examples of best practices that were being followed consistently in our schools, as well as next steps were identified. We are working on implementing the recommended measures.

5. Parent Series Update

- ☐ To date we have held the following parent sessions:
 - Secondary Transitions – 26 participants
 - Staying COVID-19 safe – 18 participants
- ☐ Upcoming sessions include:
 - Mental Health & Well-Being Feb 17
 - Google classroom – Feb 24
 - Cyber Safety - March 31
 - Financial Literacy – April 21
 - Human Trafficking TBD
 - Vaping & Cannabis use TBD
 - 5 steps for high school success TBD

PIC members are asked to ensure that their school community is aware of these opportunities and to encourage attendance. The sessions are 1 hour long and cover topics that are timely and relevant.

6. Date of next meeting: April 12, 6:00 p.m. to 7:30 p.m. – The focus is on Indigenous Education